

The Orchid Events & Catering

11508 LINCOLN HIGHWAY EAST • NEW HAVEN • INDIANA • 46774
OFFICE: 260.749.5888 • FAX: 800.743.0418
WWW.THEORCHIDEVENTS.COM • INFO@THEORCHIDEVENTS.COM

THE ORCHID IS TUCKED AWAY ON OVER 20 ACRES OF PARTIALLY WOODED LAND WITH A 6 ACRE LAKE IN NEW HAVEN, IN.

THE PAVILION SEATS 200 AND IS IDEAL FOR WEDDINGS, RECEPTIONS, REUNIONS, CORPORATE FUNCTIONS, AND MORE!



THE ORCHID ROOM

ACCOMMODATES UP TO 350 OF YOUR GUESTS OR BE USED IN CONJUNCTION WITH THE PETAL ROOM FOR A COMBINED CAPACITY OF 600. THIS ROOM BOASTS A LARGE BLACK DANCE FLOOR, FULL BAR, PRIVATE PATIO OVERLOOKING THE LAKE, AND NEUTRAL DÉCOR.

THE PETAL ROOM

MAY BE USED INDEPENDENTLY FOR 250 GUESTS OR WITH THE ORCHID ROOM WITH A TOTAL CAPACITY OF 600. THIS ROOM IS COMPLETE WITH A HARDWOOD DANCE FLOOR, LARGE BAR, AND NEUTRAL DÉCOR.



THE ORCHID ROOM

350 GUEST CAPACITY

CARPETED HALL WITH A LARGE BLACK TILE DANCE FLOOR, BOASTING A FULL BAR AND NEUTRAL DÉCOR.

5-HOUR RENTAL: \$800

ADDITIONAL HOUR: \$250/EA

RESERVED WITH \$400 DEPOSIT

MINIMUM 200 GUESTS REQUIRED



WHEN THE ORCHID ROOM IS CHOSEN, YOU WILL RECEIVE:

CUSTOM ROOM SET-UP,

COMPLIMENTARY TEAR-DOWN AND CLEAN-UP,

60" ROUND GUEST TABLES

BLACK BALLROOM CHAIRS,

WHITE, BLACK, OR MAIZE LAP-LENGTH LINENS,

YOUR CHOICE OF BLACK OR WHITE SKIRTING,

UNLIMITED WI-FI FOR YOUR GUESTS,

LCD PROJECTOR AND SCREEN (SUBJECT TO AVAILABILITY),

AND CAKE CUTTING SERVICE.

THE PETAL ROOM

250 GUEST CAPACITY

TILED HALL WITH A LARGE WOODEN DANCE FLOOR, BOASTING A LARGE BAR AND NEUTRAL DÉCOR.

5-HOUR RENTAL: \$650

ADDITIONAL HOUR: \$250/EA

RESERVED WITH A \$325 DEPOSIT

MINIMUM 50 GUESTS REQUIRED



WHEN THE PETAL ROOM IS CHOSEN, YOU WILL RECEIVE:

CUSTOM ROOM SET-UP,

COMPLIMENTARY TEAR-DOWN AND CLEAN-UP,

60" ROUND GUEST TABLES

BLACK BALLROOM CHAIRS,

WHITE, BLACK, OR MAIZE LAP-LENGTH LINENS,

YOUR CHOICE OF BLACK OR WHITE SKIRTING,

UNLIMITED WI-FI FOR YOUR GUESTS,

LCD PROJECTOR AND SCREEN (SUBJECT TO AVAILABILITY),

AND CAKE CUTTING SERVICE.

THE PAVILION

200 GUEST CAPACITY

LARGE COVERED PAVILION NESTLED NEAR
THE 6-ACRE LAKE, SHADED BY MATURE TREES
WITH AN OVERSIZED SIDEWALK

REHEARSAL & CEREMONY RENTAL: \$400

WITH A \$200 DEPOSIT



WHEN THE PAVILION IS CHOSEN, YOU WILL RECEIVE:

CUSTOM SPACE SET-UP,

COMPLIMENTARY TEAR-DOWN AND CLEAN-UP,

BLACK OR WHITE FOLDING CHAIRS AVAILABLE FOR \$3/EA
AND INCLUDES DELIVERY, SET-UP, AND RETURN.

CUSTOM DECORATING SERVICES AVAILABLE UPON REQUEST.

ASK ABOUT OUR IDEAS!

FULL SERVICE CATERING

THE ORCHID IS A FULL-SERVICE CATERER
PROUDLY APPROVED TO CATER IN SEVERAL
LOCATIONS ACROSS NORTHEAST INDIANA

ALLEN COUNTY 4-H GROUNDS
ALLEN COUNTY COURT HOUSE
AUBURN CORD DUESENBERG MUSEUM
FOELLINGER-FREIMANN CONSERVATORY
FORT WAYNE CHAMBER OF COMMERCE
FORT WAYNE PARKS & RECREATION
IPFW BALLROOMS
MASONIC TEMPLE
RED CEDAR CENTER
AND SEVERAL MORE!



WE ARE FULLY LICENSED TO SERVE ALCOHOL OFFSITE.
LET US BRING LINENS, DÉCOR, STAFF, AND YOUR BAR!

FEE SCHEDULE

BARTENDER (1 PER 150 GUESTS): \$15/HR

SECURITY (1 PER 150 GUESTS): \$28/HR

16% SERVICE CHARGE (ALL PRICES/FEEES)

APPLICABLE SALES TAX ON FINAL BILL

AVAILABLE FOR UPGRADE

TRADITIONAL LENGTH CUSTOM LINENS

ROUND—\$20 RECTANGULAR—\$25 CAKE—\$30

FLOOR LENGTH CUSTOM LINENS

ROUND—\$25 RECTANGULAR—\$30 CAKE—\$35

FOR CUSTOMER LINEN COLORS, PLEASE VISIT:

[HTTP://FINELINENRENTAL.COM/PRODUCTS/1/TABLE-LINEN](http://finelinenrental.com/products/1/table-linen)

FITTED WHITE CHAIR COVERS WITH YOUR CHOICE
OF COLORED CHAIR TIE—\$5/EA

CHIFFON & TWINKLE LIGHTS OVER YOUR
DANCE FLOOR—\$350





SERVING STYLES

BUFFET STYLE—INCLUDED IN YOUR MENU

DINNERS SERVED AT GRAND BUFFETS.

FAMILY STYLE—\$2/GUEST

DINNER SERVED ON PLATTER AT EACH TABLE.

PLATED STYLE—\$3/GUEST

DINNER SERVED TO EACH GUEST INDIVIDUALLY.

DISPOSABLE SERVICE—INCLUDED IN YOUR MENU

CONTEMPORARY CHINA SERVICE—\$2/GUEST

MANY MENUS INCLUDE CONTEMPORARY CHINA AT NO COST. SEE MENUS FOR DETAILS.

VINTAGE ECLECTIC CHINA SERVICE—\$4/GUEST

GLASS BAR SERVICE—\$1 /GUEST

CHEF CARVED ENTRÉE—\$60/EA

WE OFFER SOME OF THE MOST UNIQUE FOOD PRESENTATION CONCEPTS. ASK FOR OUR IDEAS AND SPECIAL PRICING ON THEMED FOOD STATIONS.

BAR PACKAGES

PLATINUM

UNLIMITED: HOUSE LIQUORS AND MIXED DRINKS, CHOICE OF TWO DOMESTIC OR IMPORT BEERS, SIX HOUSE WINES, SODA, COFFEE, HOT TEA, LEMONADE, & WATER.

5HR \$26/GUEST. 4HR \$24/GUEST. 3HR \$22/GUEST 2HR \$20/GUEST. 1HR \$18/GUEST

GOLD

UNLIMITED: HOUSE LIQUORS AND MIXED DRINKS, CHOICE OF TWO DOMESTIC BEERS, SIX HOUSE WINES, SODA, COFFEE, HOT TEA, LEMONADE, & WATER.

5HR \$19/GUEST. 4HR \$18/GUEST. 3HR \$17/GUEST 2HR \$16/GUEST. 1HR \$15/GUEST

SILVER

UNLIMITED: CHOICE OF ONE DOMESTIC BEER, SIX HOUSE WINES, SODA, COFFEE, HOT TEA, LEMONADE, & WATER.

5HR \$14/GUEST. 4HR \$13/GUEST. 3HR \$12/GUEST 2HR \$11/GUEST. 1HR \$10/GUEST

BRONZE

UNLIMITED: CHOICE OF ONE DOMESTIC BEER, SODA, COFFEE, HOT TEA, LEMONADE, & WATER.

5HR \$8/GUEST. 4HR \$8/GUEST. 3HR \$8/GUEST 2HR \$8/GUEST. 1HR \$8/GUEST

GLASS SERVICE IS AVAILABLE FOR \$1.99/GUEST.

LEMONADE & ICED TEA BAR

\$200 SETUP, CHOOSE UP TO 6 FLAVORS, \$2/GUEST

BLACK ICED TEA, GREEN ICED TEA, BLACKBERRY SAGE ICED TEA, RASPBERRY ICED TEA, ARNOLD PALMER, FRESH LEMONADE, BLUEBERRY LEMONADE, BASIL LEMONADE, STRAWBERRY LEMONADE.

HOT COCOA BAR

\$2/GUEST

AL LA CARTE BAR

DOMESTIC KEGS—\$180 (16 GALLON)

IMPORT KEGS—PLEASE ASK FOR PRICING.

BOTTLED DOMESTIC—\$3/EA

BOTTLED IMPORT—\$4/EA



HOUSE WINE—\$15/BOTTLE

MOSCATO, CHARDONNAY, WHITE ZINFANDEL

PINOT NOIR, MERLOT, CABERNET

HOUSE WINE—\$5/GLASS

TOASTING CHAMPAGNE—\$25/BOTTLE

SPARKLING JUICE OR CIDER—\$5/BOTTLE

COCOA DI VINE WINE—\$20/BOTTLE

PREMIUM MIXED DRINKS—\$6

WELL MIXED DRINKS—\$5

SODA, COFFEE, HOT TEA, LEMONADE, & WATER

UNLIMITED WITH BAR—\$1.50/GUEST

UNLIMITED WITHOUT BAR—\$2.50/GUEST

ALL-INCLUSIVE PACKAGE

AVAILABLE MONDAY-FRIDAY ONLY

YOUR CHOICE OF TWO:

ROASTED PRIME RIB	HONEY GLAZED HAM
GRILLED FILET MIGNON	GRILLED PORK FILET
CHICKEN CACCIATORE	HERB CHICKEN BREAST
GRILLED LAMB CHOP	ROASTED TURKEY
STUFFED PORK CHOP	SWISS STEAK
TIGER SHRIMP SKEWERS	SAVORY BEEF POT ROAST
LOBSTER TAILS (+ MKT)	CHICKEN SALTIMBOCCA

INCLUDES THE FOLLOWING:

CHOICE OF TWO HORS D'OEUVRES

CHOICE OF ONE SALAD

CHOICE OF TWO SIDES

ARTISAN BREADS & WHIPPED HERB BUTTER

CHOOSE ONE DESSERT:

ASSORTED CHEESECAKES, CAKES, OR SEASONAL PIES,
TRADITIONAL OR GOURMET CUPCAKES, ASSORTED COOKIES,
GOURMET DESSERT ASSORTMENT, OR GOURMET ICE CREAM BAR

ALSO INCLUDES:

UP TO 5 HOUR ROOM RENTAL, TABLES, CHAIRS, LINENS, DINNER CHINA SERVICE, UNLIMITED SODA, ICED TEA, LEMONADE, AND COFFEE, BARTENDER, AND SECURITY

ALCOHOL NOT INCLUDED.

\$28 PER GUEST, \$31 WITH DESSERT OF YOUR CHOICE
DINNER CHINA SERVICE INCLUDED AT NO ADDITIONAL COST
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE.

CELEBRATION TIME

YOUR CHOICE OF TWO:

ROASTED PRIME RIB	HONEY GLAZED HAM
GRILLED FILET MIGNON	GRILLED PORK FILET
CHICKEN CACCIATORE	HERB CHICKEN BREAST
GRILLED LAMB CHOP	ROASTED TURKEY
STUFFED PORK CHOP	SWISS STEAK
TIGER SHRIMP SKEWERS	SAVORY BEEF POT ROAST
LOBSTER TAILS (+ MKT)	CHICKEN SALTIMBOCCA

INCLUDES THE FOLLOWING:

CHOICE OF THREE HORS D'OEUVRES

CHOICE OF ONE SALAD

CHOICE OF TWO SIDES

ARTISAN BREADS & WHIPPED HERB BUTTER



\$28 PER GUEST, \$31 WITH DESSERT OF YOUR CHOICE
DINNER CHINA SERVICE INCLUDED AT NO ADDITIONAL COST
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

FORK & KNIFE

YOUR CHOICE OF TWO:

HONEY GLAZED HAM

STUFFED PORK CHOP

GRILLED PORK LOIN

HERB CHICKEN BREAST

ROASTED TURKEY

SWISS STEAK

BEEF POT ROAST

INCLUDES THE FOLLOWING:

CHOICE OF TWO HORS D'OEUVRES

CHOICE OF TWO SIDES

CHOICE OF ONE SALAD

FRESH ARTISAN BREAD & WHIPPED HERB BUTTER



\$20 PER GUEST, \$23 WITH DESSERT OF YOUR CHOICE
DINNER CHINA SERVICE INCLUDED AT NO ADDITIONAL COST
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

TOUR DI ITALY

YOUR CHOICE OF TWO:

CHICKEN PARMESAN

HEARTY LASAGNA

CHICKEN FETTUCCINE ALFREDO

SPAGHETTI WITH (OR WITHOUT) MEATBALLS

BAKED CAVATINI

ITALIAN SAUSAGE IN PENNE

INCLUDES THE FOLLOWING:

CHOICE OF ONE SALAD

GARLIC BUTTERED BREAD STICKS

CHOICE OF TWO SIDES



\$18 PER GUEST, \$21 WITH DESSERT OF YOUR CHOICE
DINNER CHINA SERVICE INCLUDED AT NO ADDITIONAL COST
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

HORS D'OEUVRES FOR DINNER

YOU CHOOSE:

ASSORTED SILVER DOLLAR SANDWICHES

OR

PULLED PORK OR BEEF WITH SPLIT ROLLS

BOTH SILVER DOLLAR & PULLED PORK—ADD \$2/GUEST

INCLUDES THE FOLLOWING:

FIVE HORS D'OEUVRES OF YOUR CHOICE

PICKLES, OLIVES, CHIPS & PRETZELS

SEE PAGE 20 FOR HORS D'OEUVRES SELECTIONS



\$18 PER GUEST, \$21 WITH DESSERT OF YOUR CHOICE
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

LA COMIDA MEXICANA

YOUR CHOICE OF TWO:

SHREDDED CHICKEN, GROUND BEEF,
FAJITA CHICKEN, OR FAJITA STEAK

CHOOSE ALL FOUR—ADD \$2/GUEST

INCLUDES THE FOLLOWING:

SOFT & HARD SHELLS

MEXICAN RICE

REFRIED BEANS

CHIPS & SALSA

SHREDDED LETTUCE

DICED TOMATOES

BLACK OLIVES

SHREDDED CHEESE

SOUR CREAM

TACO SAUCE

MADE-TO-ORDER GUACAMOLE BAR WITH FRESH MIX-INS—\$4/GUEST

\$16 PER GUEST, \$19 WITH DESSERT OF YOUR CHOICE
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

SANDWICH ENSEMBLES

YOU CHOOSE:

ASSORTED SILVER DOLLAR SANDWICHES

OR

PULLED PORK OR BEEF WITH ROLLS

BOTH SILVER DOLLAR & PULLED PORK—ADD \$2/GUEST

INCLUDES THE FOLLOWING:

CHOICE OF TWO SIDES

ASSORTED PICKLES & OLIVES

CHIPS & PRETZELS

FRESH ROLLS & WHIPPED BUTTER

TIERED FRESH VEGETABLES WITH DIP



\$15 PER GUEST, \$18 WITH DESSERT OF YOUR CHOICE
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

HOMESTEAD FAIR

YOU CHOOSE:

BROASTED® CHICKEN

OR

PULLED PORK OR BEEF WITH ROLLS

BOTH CHICKEN & PULLED PORK—ADD \$1 /GUEST

INCLUDES THE FOLLOWING:

CHOICE OF SALAD

CHOICE OF TWO SIDES

ASSORTED PICKLES & OLIVES

CHIPS & PRETZELS

TIERED FRESH VEGETABLES WITH DIP

(MAY BE USED AS AN HORS D'OEUVRE)



\$14 PER GUEST, \$17 WITH DESSERT OF YOUR CHOICE
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

TRADITIONAL MENU

BROASTED® CHICKEN

INCLUDES THE FOLLOWING:

HOUSE SALAD WITH DRESSINGS

CHOICE OF VEGETABLE

CHOICE OF STARCH

CHIPS & PRETZELS

FRESH ROLLS WITH WHIPPED BUTTER



\$12 PER GUEST, \$15 WITH DESSERT OF YOUR CHOICE
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

COOL KIDS ONLY!

A MENU FOR THOSE 10 & UNDER

CHICKEN TENDERS

CHOOSE TWO OF THE FOLLOWING:

FRENCH FRIES

MAC N' CHEESE

APPLESAUCE

MINIMUM ORDER OF 15 REQUIRED

DUE TO THE OVERWHELMING POPULARITY OF THE KIDS MENU,
WE HIGHLY RECOMMEND THE KIDS MENU TO BE PLATED.



\$10 PER CHILD, \$13 WITH DESSERT OF YOUR CHOICE
ALL PRICES & FEES SUBJECT TO A 16% SERVICE CHARGE

CHILLED HOR D'OEUVRES

TIERED FRUIT WITH SWEET DIP

TIERED VEGETABLE WITH DILL & RANCH DIPS

TIERED DOMESTIC CHEESE & CRACKERS

TIERED DELUXE RELISH TRAYS

PINWHEELS (SOUTHWEST OR VEGGIE)

FRESH BRUSCHETTA

TOMATO & MOZZARELLA SKEWERS

HOUSE CHEESE BALL & CRACKERS

SPINACH DIP WITH WEST BREAD

PRETZELS & POTATO CHIPS

ANTIPASTO SKEWERS

HOUSE SALSA & CHIPS

SEASONAL FRUIT KABOBS

DELUXE MIXED NUTS

SMOKED SALMON ON TOAST POINTS (+\$1.50)

JUMBO COCKTAIL SHRIMP (+\$2.50)

JUMBO SHRIMP SHOOTERS (+\$2.50)

HOT HOR D'OEUVRES

ITALIAN MEATBALLS

SWEDISH MEATBALLS

SWEET & SOUR MEATBALLS

LITTLE SMOKIES IN BBQ SAUCE

CHICKEN WINGS IN BBQ SAUCE

BROASTED WINGS IN BBQ SAUCE

SPICY HOT WINGS WITH BLUE DIP

BUFFALO DIP WITH CRUSTY BREAD

ITALIAN SAUSAGE SKEWERS

TWICE BAKED RED POTATO

STUFFED MUSHROOM CAPS

ASSORTED MINI QUICHE

TERIYAKI CHICKEN SKEWERS

EGG ROLLS WITH DIPPING SAUCE

SPINACH DIP WITH CRUSTY BREAD

HOT CRAB DIP WITH CRUSTY BREAD (+\$1.50)

BACON WRAPPED SHRIMP (+\$2.00)

PARMESAN CRUSTED SEA SCALLOPS (+\$3.00)

SIDE SELECTIONS

COLD

SEASONAL FRUIT SALAD

RED POTATO SALAD

ITALIAN PASTA SALAD

GARDEN PASTA SALAD

BROCCOLI DELIGHT

GRANNY'S COLESLAW

MACARONI SALAD

HOT

SMASHED POTATOES (REGULAR OR LOADED)

ROASTED RED POTATOES

TRADITIONAL BAKED POTATO

RICE PILAF

CALIFORNIA BLEND

BUTTERED CORN

GREEN BEANS (HOMESTYLE, FRENCH, OR ALMONDINE)

POTATOES AU GRATIN

MACARONI N' CHEESE

HOUSE BAKED BEANS

STEAMED BROCCOLI WITH LEMON PEPPER SAUCE

PEAS & CARROTS WITH PEARL ONIONS

VEGETABLE BLENDS (KEY WEST, SICILIAN, RIVIERA, OR NORMANDY)

SALAD SELECTIONS

HOUSE

CHOPPED LETTUCE BLEND, CHEESE, TOMATO, ONION, & CROUTON

SPINACH

FRESH SPINACH, TOASTED ALMOND, ORANGES, & BLUE CHEESE

CAESAR

CHOPPED ROMAINE, PARMESAN CHEESE CURLS, & CROUTONS

GREEK

TOMATOES, ONION, OLIVES, CUCUMBER, BELL PEPPER, & FETA

CHEF

TOMATOES, ONION, RAISINS, HARD EGG, CHEESE, & CROUTONS

DRESSING

RANCH • ITALIAN • CREAMY ITALIAN • FRENCH

CAESAR • CATALINA • HONEY MUSTARD

HOUSE VINAIGRETTE • RASPBERRY VINAIGRETTE

DON'T SEE ONE YOU LIKE? TELL US & WE'LL MAKE IT HAPPEN!

HEAVEN'S BOUNTY

ASSORTED CHEESECAKES—\$4/GUEST

ASSORTED CAKES—\$3/GUEST

SEASONAL FRUIT PIES—\$3/GUEST

TRADITIONAL CUPCAKES—\$1.50/GUEST

CHOCOLATE OR WHITE CUPCAKE

CHOCOLATE, WHITE OR COLORED FROSTING

BUTTERCREAM OR WHIPPED FROSTING AVAILABLE

ORDER IN QUANTITIES OF 30

GOURMET FILLED CUPCAKES

\$4/GUEST

LEMON • RASPBERRY • APPLE • CHERRY • APPLE

CHOCOLATE BAVARIAN • BAVARIAN CREAM • COCONUT

PINEAPPLE • CREAM CHEESE • BANANA CREAM

ORDER IN QUANTITIES OF 30

ESPRESSO BAR

\$5/GUEST, 50 GUEST MINIMUM

TREAT YOUR GUESTS TO A DESSERT AND COFFEE HOUR.

OUR BARISTA WILL BREW UP YOUR FAVORITE COFFEE DRINKS

COMPLETE WITH FRESH WHIPPED CREAM!

GOURMET CANDY BAR

\$5/GUEST ASSORTED, \$6/GUEST COLOR-THEMED
INCLUDES SCOOPS, TOTES & SEVERAL OF YOUR
GUESTS FAVORITE CANDIES

CHOCOLATE FONDUE BAR

\$5/GUEST

UNLIMITED HOT DIPPING CHOCOLATE
INCLUDES SKEWERS, PLATES, & UNLIMITED CHOCOLATE
STRAWBERRIES • BANANAS • PINEAPPLE • PRETZEL RODS
MARSHMALLOWS • BROWNIE BITES • GRAHAM CRACKERS

GOURMET SUNDAE BAR

YOUR CHOICE OF 5 TOPPINGS - \$3/GUEST

YOUR CHOICE OF 7 TOPPINGS - \$4/GUEST

INCLUSIVE (ALL TOPPINGS) - \$5/GUEST

UNLIMITED CHOCOLATE, VANILLA, & TWIST ICE CREAM

INCLUDES CUPS, BOWLS, AND CONES

REESES® • BUTTERFINGER® • HEATH® • CRUNCH BAR®

SPRINKLES • PEANUTS • CHERRIES • PINEAPPLE • STRAWBERRIES

HOT FUDGE • CARAMEL • WHIPPED TOPPING

QUESTIONS

1. CAN WE BRING IN OUR OWN FOOD OR CATERING COMPANY?

ALL FOOD AND BEVERAGES MUST BE PREPARED AND SERVED BY THE ORCHID STAFF MEMBERS. WEDDING CAKES EXCLUDED.

2. DO WE GET TO TAKE HOME LEFTOVER FOOD?

THE ORCHID MANAGEMENT WILL DETERMINE IF EXTRA FOOD HAS BEEN PREPARED. IF SO, ONCE IT HAS BEEN BROUGHT TO A SAFE TEMPERATURE (PER THE HEALTH DEPARTMENT), IT WILL BE BOXED AND AVAILABLE FOR THE HOST TO TAKE HOME.

3. HOW EARLY CAN OUR GUESTS ARRIVE?

THE FACILITY WILL NOT BE AVAILABLE TO YOUR GUESTS UNTIL THE AGREED UPON RENTAL TIME.

4. WHAT RESTRICTIONS ARE THERE ON DECORATIONS?

YOUR ESTIMATED GUEST COUNT, FINAL MENU CHOICES, AND BALANCE IS DUE NO LATER THAN THREE WEEKS PRIOR TO YOUR EVENT. YOU MAY INCREASE YOUR GUEST COUNT UP TO 48 HOURS BEFORE YOUR EVENT. YOU MAY NOT DECREASE YOUR GUEST COUNT LATER THAN TWO WEEKS PRIOR TO YOUR EVENT.

5. CAN I “LOCK IN” THE CURRENT PRICES?

YES! WITH A 50% DEPOSIT OF THE EVENT TOTAL WILL SECURE YOUR PRICING FROM PRICING VOLATILITY.

QUESTIONS CONTINUED

6. IS MY DEPOSIT OR MONIES PAID REFUNDABLE?

ALL DEPOSITS AND MONIES PAID ARE NON-REFUNDABLE.

7. WHAT ARE THE RESTRICTIONS ON DECORATIONS?

THERE ARE NO RESTRICTIONS ON DECORATIONS PER SE. BUT ANY DECORATIONS MUST NO ALTER THE PHYSICAL APPEARANCE OR STRUCTURE OF ANY ORCHID PROPERTY. ALL DECORATIONS MUST BE APPROVED BY ORCHID MANAGEMENT. BUT DON'T WORRY, WE'RE REALLY EASY TO WORK WITH!

8. WHEN CAN WE PICK UP DECORATIONS AFTER OUR EVENT?

ANY AND ALL NON-ORCHID PROPERTY MUST BE REMOVED FROM THE FACILITY BY THE END OF THE AGREED UPON RENTAL TIME.

9. WHAT IF I HAVE GUESTS WITH SPECIAL DIET RESTRICTIONS?

THE ORCHID WILL MAKE EVERY EFFORT TO ACCOMMODATE EACH GUEST'S INDIVIDUAL NEED. PLEASE MAKE ARRANGMENTS IN ADVANCE FOR SPECIAL MENU REQUESTS. FOR EXAMPLE, WE OFFER VEGETARIAN SELECTIONS FOR \$15/GUEST AND ARE ORDERED IN QUANTITIES OF 5. PLEASE ASK FOR DETAILS.

10. WHAT IF I HAVE MORE QUESTIONS?

CONTACT US!

PHONE: (260)749-5888

EMAIL: INFO@THEORCHIDEVENTS.COM